

FOR SCSL USE ONLY --  
**LSTA Sub-Grant Award #** \_\_\_\_\_  
FFY 2006 Program Funds  
CFDA No. 45.310  
Appropriations enacted by P.L. 109-149

**#LS-00-06-0041-06**  
South Carolina State Library  
1430 Senate Street  
P.O. Box 11469  
Columbia, S.C. 29211

**REPORT AND EVALUATION**  
**CONTINUING EDUCATION (CE) GRANTS FOR S.C. PUBLIC LIBRARY STAFFS/TRUSTEES**  
**FFY 2006 PROGRAM FUNDS, P.L. 108-81, As Amended**

Return one (1) copy to the LSTA Coordinator, South Carolina State Library, P.O. Box 11469, Columbia, SC 29211

Consultation between the library director and the participant is necessary to properly complete this form. When the library director is the participant, consultation should occur with the library board chair.

**Name of library:** \_\_\_\_\_ **Current date:** \_\_\_\_\_

**Name of participant:** \_\_\_\_\_

**Name of event:** \_\_\_\_\_

**Event sponsoring organization:** \_\_\_\_\_

**Location:** \_\_\_\_\_ **Event dates:** \_\_\_\_\_

For additional guidance, see LSTA Guidelines, <http://www.statelibrary.sc.gov/lib/funding.html>, Chapter X, "Sub-Grant Project Interim and Final Reports" and section VI of the LSTA Guidelines: Continuing Education (CE) Grants for Public Library Staffs/Trustees.

**FINANCIAL BUDGET SUMMARY: ACTUAL EXPENDITURES**

If unchanged from the initial proposed budget, check here and proceed to the next section. ☐

		Matching Funds**			TOTAL EXPENSES
	LSTA Funds	State Aid	Local	Other	
Registration					
Lodging					
Transportation					
Incidentals*					
<b>TOTAL</b>					

**\*\*Attach a separate sheet.** Specify which matching dollar amounts are in-kind contributions (the value of goods and services provided toward the project, e.g., staff time). \*Specify incidentals. Details should match the information submitted on the "Request for Reimbursement" and "Travel Support Document" forms. See LSTA Guidelines, Chapter IX, Administrative Guidelines and "Appendices - Allowable/Unallowable Costs – Travel."

**Actual number of people served/impacted:** \_\_\_\_\_

Indicate the actual number of people impacted and/or benefiting as a result of the staff member's participation in the CE event.

**To be answered by the participant attending the CE event:** (Use separate sheet)

- What difference has this CE event made to your professional development?
- How have the materials/information obtained from the event been applied to your actual work?
- As a result of this continuing education opportunity how are you making a difference in the quality of library services delivered to the specified target group/population?

**To be completed by library director or board chair:** (Use separate sheet)

- As a result of the professional training provided by the grant, describe how services have improved at your library and the impact of participant's training on the specified target population.
- Describe how the information obtained or skills gained by the participant have been shared with other library staff.